

Meeting of the Library Board of Trustees  
Mannsville Free Library  
106 Lilac Park Drive  
Mannsville, NY 13661

The regular meeting of the Board of Trustees was held in person on Tuesday, September 13, 2022, beginning at 6:31 p.m.

**Board Members Present:** Anita Jones/President; Andy Zuber/Treas; Valerie Deon/Sec; Tina Rogers; Amy Hatch; Jessica Marrin. Also present, Jean Appleby/Library Director

**Approval of Minutes:** August meeting minutes were approved as written; motion by Andy, 2nd by Tina

**Public Comments:** No public in attendance.

**Director's Report:** [Library Director](#)

Adults- 178 Youth-128 Comp-54 Storytime-94 discard-55 total 4570 in collection

- The Book drop is here. We have only two contractors bids.
- Museum passes and NYS park Pass are still being used
- Went to the SixTown Chamber of Commerce meeting in August. \$15.00 to become a member. They do an excellent job of promoting libraries.
- Tina Rogers participated with me for the interviews of our candidates for our part time position.
- September 1st at Open House at the Mannsville-Manor Elementary school we gave away over 232 books to the students.
- Adult Book Club met Saturday 9-10-22 to discuss "the Printed Letter Bookshop by Katherin Reay. Next Month's book is from 'The BookClub in A Bag' from NCLS . 'The 100 Year Old Man Who Climbed Out A Window and Disappeared" By Jonas Jonasson.

**Treasurer's Report:**

- [August, 2022](#) Total expenses for August \$4,727.11, payroll \$1,923.64
- **Account Balances:**
  - **Watertown Savings Accounts**
    - Savings:** August Ending Balance: \$49,116.17
    - Checking:** August Ending Balance \$3,668.43
- **Motion by Val to approve Treasurer's report, 2nd by Tina; all in favor.**

**Old Business:**

- Book Drop new contractor, Ken Bast. Need insurance and will advertise old bookdrop to other libraries
- Storage Shed:
  - ~ Dedication Sign: will continue with designs and will forward info as it's received
  - ~ Exterior Painting: Jr. National Honor Society students to paint
- 2022 Community Newsletter should be complete by 9/16
- Media Release Policy: will google and modify for approval next meeting
- [Webpage requirements](#): A work in progress...

- Updated Open Meetings Law: Review/Adopt (for “as needed” purposes)
  - [Video Conference Authorization Resolution](#)
  - [Board member/Public Attendance Procedures](#)
  - [Notice of Video Conference Meeting](#)All approved for going forward

**New Business:**

- Library Aide Replacement - recommended Loretta Stamps for Library Aid @ \$14/hour. Motion by Anita, 2nd by Amy
- Halloween - will order 4 bags of candy
- Six Town Chamber of Commerce membership - Motion by Amy, 2nd by Jess; all in agreement to join
- Handicapped Door repairs - on hold
- Recent local vandalism reports

**Next Meeting Date** The next regular meeting of the Board will be Tuesday, October 11, 2022 at 6:30 p.m in the library.

**Motion to adjourn made by Anita, seconded by Amy; all in favor.** Meeting adjourned at 7:50 p.m.