

Meeting of the Library Board of Trustees
Mannsville Free Library
106 Lilac Park Drive
Mannsville, NY 13661

The regular meeting of the Board of Trustees was held on Tuesday, April 12, 2022, beginning at 6:30 p.m.

Board Members Present: Anita Jones/President; Andy Zuber/Treas; Valerie Deon/Sec; Tina Rogers; Amy Hatch; Jessica Marrin. Also present, Jean Appleby/Library Director

Approval of Minutes: March meeting minutes were approved; motion by Amy, 2nd by Anita

Public Comments: No public in attendance.

Director's Report: [Mannsville Free Library Director's report April 12, 2022 Jean Appleby](#)
March Visits Adults-98 Youth-64 Comp-44 Storytime-44

- Village approved of request to use the park for a Storywalk and the back field for our Easter Egg hunt and other summer activities.
- Shed is being removed. Village zoning officer says there is no need for a permit because we are replacing it, also they are offering to put it on the little slab area. Will need some more crushed stone.
- Matching grant received from Stewart's for our storywalk (\$350.00). Pricing out sign holders for our storywalk boards.
- Assembly Barclay's office assisted in getting the road signs for the library. I have been in contact with the county, state and sign guy. Barclay's office is also sending covid test kits to have available, free to hand out.
- Thru-wall book return scope is available to any contractor who may be interested, via e-mail or pick up at the library or village office.
- Donation of plastic easter eggs and pails for our Easter Egg hunt from the Adams American Legion Auxiliary (Don Rounds) from Michelle Richter.
- Placing order from Amazon this week for the **Charlotte's Web** basket, *One school One book read*.
- Compiling information to be available at the library and website and facebook, highlighting museum pass and park pass available for our community families, to meet our minimum standards.

Book Club's book of May is *The Music Of Bees*, by Eileen Garvin

Treasurer's Report: [2022-03 Treasurer Report for March 2022 Transactions](#)

Payroll - \$1,228.31

NCLS mini grant received - \$350

Barclay grant received - \$3,000

- **Watertown Savings Accounts**

- ***Savings:***

- March Ending Balance: \$57,030.41

- ***Checking:***

- March Ending Balance \$7,422.58

- Motion by Val to approve Treasurer's report, 2nd by Jessica; all in favor.

OLD BUSINESS

- Scope created & available for installation of book drop; pending approval by Village Board
- Old shed will be disposed of at no cost to Library.
- Minimum standards being updated by Jean & Anita
- Check with NCLS for policy update schedule as most policies don't need annual review. Anita will update schedule

New Business

- Discussed painting of shed; if NHS students aren't available, Tina volunteered to paint.
- 2022 Community Newsletter being created; goal to complete by June
- Will review "Media Release Policy" at next meeting
- Down payment made for shed (\$843.09); balance due at delivery of \$3,323.06. Expected delivery 5/10/22

Next Meeting Date: Tuesday, May 10, 2022 at 6:30 p.m.

Motion to adjourn made by Tina, 2nd by Amy. Meeting adjourned at 7:19 p.m.