

**Meeting of the Library Board of Trustees
Mannsville Free Library
106 Lilac Park Drive
Mannsville, NY 13661**

The regular meeting of the Board of Trustees was held in person on Tuesday, November 15, 2022, beginning at 6:31 p.m.

Board Members Present: Anita Jones/President; Andy Zuber/Treas; Valerie Deon/Sec; Tina Rogers; Amy Hatch; Jessica Marrin. Also present, Jean Appleby/Library Director

Approval of Minutes: October meeting minutes were approved as written; motion by Andy, 2nd by Tina

Public Comments: No public in attendance.

Director's Report:

- 99-Adults 38-Youth 20-Comp 14-Storytime 206-Patrons
- The Book Shed dedication was appreciated by the Dick Pearson's Family.
 - Our Patrons are impressed with the new book drop.
 - The newsletter was a success. Community response has been positive.
 - Loretta is doing a great job updating our website.
 - Halloween was a great night for everyone, handing out almost 5 bags of candy
 - Applying for local grants to help purchase replacement computers, book giveaways and more storywalk expenses.
 - E-Rate contract is still in negotiations, hopefully will be resolved by the end of the year.
 - Working with Inkwell Graphix and the Village office on pricing a new sign for out front of the building.

This month's book club read is "The Music Shop" by Rachael Joyce.

Treasurer's Report:

- [2022-10 Treasurer Report for October 2022 Transactions](#) Total expenses for October \$6,368.93, payroll \$1,761.53
- Account Balances:
 - Watertown Savings
 - Savings: October Ending Balance: \$38,119.91
 - Checking: October Ending Balance \$3,432.02
 - Motion by Tina to approve Treasurer's report, 2nd by Amy; all in favor.
 - Preliminary budget discussion [2023 Budget](#)

Old Business:

- Village Christmas parade & tree lighting 12/3 @ 3 pm. Details will be put on our web page

New Business:

- By-law compliance initiative - will ask Kate/NCLS to review
- Approved 2023 Board Meeting dates to continue 2nd Tuesday of each month @ 6:30 pm with the exception of July which is a by month

- Approved 2023 holidays, most landing on a Monday when we're closed with the exception of July 4th (Tuesday), Veteran's Day (Saturday 11/11) and 12/26 (Tuesday) which we will close for observation of holidays.
- Term dates will be documented for all

Next Meeting Date

The next regular meeting of the Board will be Tuesday, December 13, 2022 at 6:30 p.m in the library.

Motion to adjourn made by Val, seconded by Amy; all in favor. Meeting adjourned at 8:04 p.m.