MEETING AGENDA OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

Date: Tuesday, October 10, 2023 at 6:30 p.m. **Meeting Type:** Regular

APPROVAL OF MINUTES: September, 2023 - Reg. Mtg

PUBLIC COMMENTS: Public comments will be limited to fifteen minutes of the total meeting.

REPORTS:
Library Director
Treasurer's Report:
- September, 2023
- Preliminary 2024 Budget

OLD BUSINESS:

- Halloween plans finalized
- New/Updated Library Hours announced…?
- New Sign Verbiage/Cost
- New PERMA Safety Institute Accounts: NeoGov LEARN Platform
  - Jean, did we find out how members re-link their accounts?

NEW BUSINESS:

- Supplies & plans for Village Christmas/Tree Lighting: Saturday, Dec. 2, 2023
- Village/Library Insurance rider
- Annual Performance Reviews - Director & Assistant: Due to President by Nov 1, for Board review at next mtg. Check your email!
- Nominating Committee & Recruiting new members…

ONGOING BUSINESS:

- Trustee Training: If any completed, forward acknowledgement email or certificate to Jean.
- PERMA Training Status: Sexual Harassment
- Continuity: Saved Document names (*Year-Month, document name MFL*)

BOOK CLUB: (at the Library, Saturday Mornings @ 9 AM)
~ Oct. 14, 2023: *The Reading List* by Sarah Nisha Adams.
~ Nov. 4, 2023: *A Gentleman in Moscow* by Amor Towles.

NEXT MEETING DATE: Tuesday, November 14, 2023 at 6:30 p.m.