MEETING AGENDA OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

Date: Tuesday, November 14, 2023 at 6:30 p.m. **Meeting Type:** Regular

APPROVAL OF MINUTES: October, 2023 - Reg. Mtg

PUBLIC COMMENTS: Public comments will be limited to fifteen minutes of the total meeting.

REPORTS:
Library Director
Treasurer's Report: October, 2023
- 2024 Budget Proposal: final approval next month
- Review of NNYCF Endowment Fund Statement

OLD BUSINESS:
- Village Christmas/Tree Lighting plans finalized - December 2, 2023
- Village/Library Insurance rider status
- New PERMA Safety Institute Accounts: NeoGov LEARN Platform
- Nominations of 2024 Board Officers & any new Members
- Annual Performance Evaluations: Director - by Board; Assistant - by Jean & shared with Board
- Review of 2024 Employee Contracts: Director & Assistant

NEW BUSINESS:
- NCLS Holiday Sr. Living Facility Adoption drive: through Dec. 16, 2023
- Approve Federal & Holiday closures for 2024 (send to NCLS??)
- Approve 2024 Board mtg dates

ONGOING BUSINESS:
- Trustee Training: If any completed, forward acknowledgement email or certificate to Jean.
- PERMA Training Status: Sexual Harassment
- Continuity: Saved Document names (*Year-Month, document name MFL*)

BOOK CLUB: (at the Library, Saturday Mornings @ 9 AM)
~ Nov. 4, 2023: *A Gentleman in Moscow* by Amor Towles.
~ Dec. 9, 2023: *The Noel Letters* by Richard Paul Evans

NEXT MEETING DATE: WEDNESDAY, December 13, 2023 at 6:30 p.m.