

**Meeting of the Library Board of Trustees
Mannsville Library
106 Lilac Park Drive
Mannsville, NY 13661**

The regular meeting of the Board of Trustees was held on Tuesday, November 14, 2023, beginning at 6:35 p.m.

Board Members Present: Anita Jones/Pres; Valerie Deon/Sec; Tina Rogers/VP; Andy Zuber/Treas; Jessica Marrin; also in attendance Jean Appleby/Library Director. Absent Amy Hatch

October minutes [2023-10-10 minutes](#) approved; motion by Anita; 2nd by Andy. All in favor

Directors Report: [November 14, 2023](#) [Director's Report](#) [Jean ApplebyMannsville Free Library](#)

Treasurer's Report: [Treasurer's Report: October, 2023](#)

- October payroll expense \$1,141.48
- October Savings balance \$37,234.20; Checking balance \$3,482.25
- Motion by Anita to approve Treasurer's report, 2nd by Jess; all in favor.
- Brief discussion on 2024 budget with minimum wage increase to \$15, newsletter expense and book purchases slightly above budget.

Old Business:

- New Thursday hours posted (2-7 pm)
- New sign installed & looks great
- Discussion on whether to request to be put on ballot for increase in funding. Jean will check with other local municipalities. Decision before January meeting.
- Tree lighting festivities all set; will set up at fire hall at 2:30 for 3:00 parade.
- Jean is researching insurance coverage through Village

New Business:

- Annual Performance Reviews completed and approved, noting \$.80 increase in minimum wage.
- Library Director, Assistant, and Substitute contracts updated and reflect pay rates of \$18.80/hr for LD; \$15.55/hr for Asst. and \$15/hr sub
- Ongoing questions regarding Trustee terms; Jean will get clarification from NCLS. Current term is for 5 years.
- Approved Board meeting schedule for 2024; meetings will be second Tuesday of each month at the library beginning at 6:30. No meeting scheduled for July.
- Updated 2024 closed dates to coincide with Federal holidays. In addition, closures on 12/24 & 12/25 for Christmas, 11/28 & 11/29 for Thanksgiving; 11/9 for Veteran's Day; 7/4 for Independence Day. Note all other holidays occur on Mondays when the library is closed.

BOOK CLUB: (at the Library, Saturday Mornings @ 9 AM)

Next month's meeting is Dec. 9, 2023 to discuss the book *The Noel Letters* by Richard Paul Evans

Next Meeting Date: The next regular meeting of the Library Board will be Wednesday, December 13, 2023 at 6:30 p.m. at the library.

Motion to adjourn made by Val, seconded by Andy; all in favor. Meeting adjourned at 8:30 p.m.