MEETING AGENDA OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

Date: Wednesday, December 13, 2023 at 6:30 p.m. **Meeting Type:** Regular

APPROVAL OF MINUTES: November, 2023 - Reg. Mtg

PUBLIC COMMENTS: Public comments will be limited to fifteen minutes of the total meeting.

REPORTS:
Library Director
Treasurer's Report: November, 2023
- 2024 Budget Proposal: for final approval. Adjust up the postage, programming, & books budgets?

OLD BUSINESS:
- Village/Library Insurance rider status
- Finalize 2024 Board Officers & any new Members
- Signatures - ALL 2023 Annual Performance Evaluations/2024 Employment Agreements ~ Anita & Jean

NEW BUSINESS:
- Increased Funding: South Jefferson CS Ballot Initiative (May, 2024) - Currently set at 30K
  - Ballot Basics Recording on YouTube
  - Library Advocacy Do's and Don'ts
  - School Ballot Toolkit - See timeline on page 5
  - 5 E's of Libraries
  - We need to let Paulette Roes & Matt Corey know if we intend to go for an increase. The treasurers recommendation is a $5000 increase to a annual total of $35,000
- Request increased allowances from Town of Ellisburg, and Village?

ONGOING BUSINESS:
- Trustee Training: Once completed, forward acknowledgement email or certificate to Jean.
- PERMA Training Status: Sexual Harassment - WHO is completed, WHO's Not?
- PERMA Safety Institute Accounts: NeoGov LEARN Platform
- Continuity: Saved Document names (*Year-Month, document name MFL*)

BOOK CLUB: (at the Library, Saturday Mornings @ 9 AM)
~ Dec. 9, 2023: *The Noel Letters* by Richard Paul Evans
~ Jan. 6, 2024: *The Single Thread* by Tracey Chevalier

NEXT MEETING DATE: Tuesday, January 9, 2024 at 6:30 p.m.