Patron Responsibilities & Behavior Policy
Mannsville Free Library

The following are rules and regulations as adopted by the Board of Trustees of the Mannsville Free Library on March 13, 2024.

Who May Use the Library

The library will serve all residents of the community and the public library system area. Service will not be denied or abridged because of religious, racial, social, economic, or political status; or because of mental, emotional, or physical condition; age; or sexual orientation. The library makes every effort to be fully A.D.A. compliant.

Patron Responsibilities and Conduct

A. Please turn your cell phone to "vibrate only" mode, or power off while inside the library. Patrons are asked to step outside the library building to talk on their cell phone.

B. The library restroom is not to be used for personal grooming/washing.

C. Patrons are not permitted to use the library for sleeping/napping.

D. Weapons or instruments/devices that may be used as a weapon are not allowed in the library.

E. If a patron creates a public nuisance, that patron may be restricted from the Library and from the use of the library facilities at the discretion of the library director. Those who are unwilling to leave or do not leave within a reasonable amount of time, after being instructed to do so by the staff, will be subject to the law.

The use of the library may be denied for due cause. Such cause may be:

- failure to return library materials or to pay penalties
- destruction of library property
- disturbance of other patrons due to objectionable language, odor, or behavior
- illegal, disruptive, or objectionable conduct on library premises including alcohol or drug use, sexually inappropriate behavior, or violent behavior
- violation of any of the above outlined policies

F. No animals are allowed in the Library at any time except service animals.

Young children:

A. The Mannsville Free Library encourages visits by young children and it is our desire to make this important visit both memorable and enjoyable for the child. Library staff is not expected to assume responsibility for the care of unsupervised children in the library. Therefore, it is library policy that all children under age twelve (12) must be accompanied by a parent or designated responsible person age (16 or older) while in the library. Also, if a young child under the age of

twelve (12) is attending a library program, we require the parent or responsible person to remain in the library throughout the program.

B. Children of all ages are encouraged to use the library for homework, recreational reading, and program attendance. The library staff realizes that the library will be noisier at busy times and that children by nature can cause more commotion. However, children (whether with parents or not) who are being continually disruptive will be given a warning that he/she must settle down or will be asked to leave the library. If after a second warning the child continues to be disruptive, he/she will be asked to leave the library. If the child needs to contact a parent, they may do so and then wait with a staff person until the parent arrives.

Initial Board Approval Date: June 2017