Meeting of the Library Board of Trustees ~ Mannsville Free Library

106 Lilac Park Drive Mannsville, NY 13661

The regular meeting of the Board of Trustees was held Tuesday November 19th, 2024, beginning at 6:31pm.
Board Members present: Anita Jones/President; Tina Rogers/VP; Andrew Zuber/Treasure, Jessica Marrin/Secr; Amy Hatch, Trustee. Also in attendance Jean Appleby/Library Director.

APPROVAL OF MINUTES:2024-September Mtg Min, MFL 2024-Oct, Meeting Minutes MFL Motion to approve by: Tina, 2nd by Andy

REPORTS:2024 November 19Director's Report Jean Appleby Mannsville Free Library 10 - 20242025 Budget

Payroll: $3,097.46 Chkg Bal. $4,262.04 Sav Bal, $38,852.79 NNYCF:$5585.99 (per June statement) Motion to Approve by Jessica, 2nd by Tina.

OLD BUSINESS:

- Security Cameras: Library Portion (Hardware & Service) Agreement for 2 Years (Paid 10/14/24 and processed 11/1/24)
- Copier Discussion: ABS needs to pull a meter read, willing to take $300 off of our current invoice but they need to do better-this isn't the libraries fault they weren't doing actual meter readings-Andy will contact ABS to get meter readings and a better settlement, he will also let them know we will NOT be using them to print the Newsletter and he will ask about increasing our color usage, can the contract be updated mid year- we would like this done before end of year so it's not the new directors issue; motion to approve, Jess, 2nd, Tina.
- Discussed other options for newsletter–possibly creating a postcard to mail in place of a full page flyer, but have a few full newsletters avail for patrons at the library. Jean will find out if we need to physically mail for minimum standard or could we possibly post electronically.
- 7500 B&W / 1000 Color annually-*On current machine, toner,repair, & Maint. Parts -We are NOT interested in a new printer- NCLS needs to be contacted to make sure computers are defaulted to B&W printing*
- Village Christmas/Tree Lighting: Sat. November 30, 2024-*Starting at the firehall @4-4:30 with hotdogs and hayrides to follow at 5 & 5:30p*

NEW BUSINESS:

- New Board member: *Rebecca Ruff* to finish out Zeb Pollock's term
- Review/Update Museum Pass Policy- *Moving to December's meeting to disucss*

Regular Mtg adjourned at 7:58pm

Executive Session Opened and Began at 7:59pm

- **New Director Search:** Discuss interviews & choose new hire. *Offering position to Anne Fuller, pending acceptance the pay will be $19/hr with 30hrs paid leave and Holidays that is outlined in the Library director job description effective 12/9/2024.*

Executive session adjourned at 8:33pm

Next reg sched. mtg 12/10/2024, *board decided to move to Monday,12/9/24 so Anne could join.*