MEETING AGENDA OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

Date: Tuesday, February 11, 2025 at 6:30 p.m. **Meeting Type:** Regular

APPROVAL OF MINUTES: January 14, 2025 - Annual Mtg.
January 14, 2025 - Reg. Mtg.

PUBLIC COMMENTS: Public comments will be limited to fifteen minutes of the total meeting.

REPORTS: Library Director's Report: January, 2025
Treasurer's Report: January, 2025

OLD BUSINESS:

- Lilac Festival Updates/Budget
- Sexual/Workplace Harassment training: Has Anne been forwarded our link (see Loretta)? Is it required of Sub/Asst, too
  Additional Trustees search??

NEW BUSINESS:

- Annual Report - Approval / Assurance - Report done and reviewed by library board
- NCLS Book Recycling Event
- Additional Substitute
- Change November, 2025 Board Mtg date, due to holiday. New date: Wed. Nov 12
- Revise/Update *Workplace Violence/Harassment* Policy: Review for update & Approval
- New(ish) NYS Employment Laws (as they pertain to Libraries), or CYA:
  ~ Record of Employment (at ANY termination - even retirement)
  ~ Freelance Contractor Contract (ANYONE we pay - authors, performers, artists, etc)
  ~ Work-from-Home/*Informal Leave* Policy: Review for Approval
  ~ Epi-pens in places of "public assembly" (much like NARCAN)

ONGOING BUSINESS/REMINDERS:

- **2025 Annual Trustee Training:** Forward acknowledgement email or certificate to Anne.
- **PERMA Training Status: Sexual/Workplace Harassment**
- Continuity: Saved Document names (*Year-Month, document name, MFL*)

BOOK CLUB: (at the Library, 9 AM)
~ February 8, 2025: *Counting Miracles* by Nicholas Sparks
~ March 8, 2025: *Remarkably Bright Creatures* by Shelby Van Pelt

NEXT MEETING DATE: Tuesday, March 11, 2025 at 6:30 PM