MEETING AGENDA OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

Date: Tuesday, April 8, 2025 at 6:30 p.m. **Meeting Type:** Regular

APPROVAL OF MINUTES: March 11, 2025 - Reg. Mtg

PUBLIC COMMENTS: Public comments will be limited to fifteen minutes of the total meeting.

REPORTS: Library Director's Report: March, 2025
Library Director - Monthly Statistics
Treasurer's Report: March, 2025

OLD BUSINESS:

- *NCLS Book Recycling Event*
- Easter activities
- New Copier RFP (Contract starts on July 1 2025)
    - Vendors:
        - Advanced Business Systems - Chris Angello <cangello@abstech.com>
        - Usherwood Office Technology - Scott Meriwether <smeriwether@usherwood.com> & contracts@usherwood.com
        - Northern Copy Products - Watertown - sales@northerncopy.com
- May 10, *Village Lilac Festival*: Updates/Budget
- Status of SH/WV&H training: Add Anne & Kathy; Lacy's doc from work? Dates: Anita, Tina?
- Re-visit Use of other Subs with local libraries
- Patron loans issue: further discussion & *Circulation/Inter-Library Loan* policy review

NEW BUSINESS:

- Community Survey - discuss formats, date (normally offered in May), distribution
- Begin thinking about annual newsletter - date, formats, distribution
- Passes: Antique Boat Museum - $75/year; Splash Waterpark - $150-250/yr (Last year was $120 which started on 8/27/24. Expires on April 19th, 2025)

ONGOING BUSINESS/REMINDERS:

- Additional Trustee/Trustees search?? Any new ideas…
- **2025 Annual Trustee Training:** Forward acknowledgement email or certificate to Anne.
- **PERMA Training Status: Sexual/Workplace Harassment**
- Continuity: Saved Document names (*Year-Month, document name, MFL*)

BOOK CLUB: (at the Library, 9 AM)

~ April 12, 2025: *The Heaven and Earth Grocery Store* by James McBride

~ May 3, 2025: *Here One Moment* by Liane Moriarty (note date change)

NEXT MEETING DATE: Tuesday, May 13, 2025 at 6:30 PM