Meeting of the Library Board of Trustees ~ Mannsville Free Library

106 Lilac Park Drive Mannsville, NY 13661

The regular meeting of the Board of Trustees was held Tuesday, May 13th, 2025, beginning at 6:32pm.

Board Members present: Anita Jones/President; Tina Rogers/VP; Andrew Zuber/Treasure; Lacy King, Trustee; Tiffany Graves;Trustee. Also in attendance Anne Fuller/Library Director. Excused, Jessica Marrin-Sec.

APPROVAL OF MINUTES: April 8, 2025 - Reg. Mtg Motion to approve by: Tiffany, second by:Anita

REPORTS: Library Director's Report: April, 2025-received card from Loretta and Amy. Basket for one book/one school was delivered.

Treasurer's Report: April, 2025 Payroll:$2,154.36 Checking Bal:$3,618.24 Savings Bal:$53,602.06 NNCF(1st QTR) Bal:$5,714.23

*Children's museum pass is the correct amount, it was charged in two TX..

OLD BUSINESS:

- *Easter* activities recap: SUCCESS, in spite of the weather!
- May 10, *Village Lilac Festival* Recap-very well attended
- New Copier RFP: 2 Proposals received (Contract starts on July 1 2025)-The board made a decision to accept Advanced Business System's proposal–the board would like to ask ABS if they can include IT assistance. Motion to approve by, Amy and Lacy second.
- Status of SH/WV&H training: Add Kathy; Tiffany's work doc? Dates: Anita, Tina, Loretta?
- Museum Passes/Patron loan issues:
  - ~ Review *Museum Pass* & *Circulation/Inter-Library Loan* policies-adjust museum pass policy to better manage passes.
  - ~ Patron requests for adding the *Syracuse MOST* to our collection

NEW BUSINESS:

- Further discussion of screen/projector for library & community presentations
- Fund to support employees & trustees (illness, bereavement, etc). Book Shed/Donations??
- Community Survey - review past formats, when & how for distribution
- Begin thinking about annual newsletter - date, formats, distribution

****All tabled to June's meeting for further discussion****

ONGOING BUSINESS/REMINDERS:

- **2025 Annual Trustee NCLS Training:** Forward completion email or certificate to Anne.
- **PERMA Training Status: Sexual/Workplace Violence & Harassment**
- Continuity: Saved Document names (*Year-Month, document name, MFL*)

BOOK CLUB: (at the Library, 9 AM)

~ May 3, 2025: *Here One Moment* by Liane Moriarty (note date change)

~ June 14, 2025: *Half Broke Horse*s by Jeannette Walls

NEXT MEETING DATE: Tuesday, June 10, 2025 at 6:30 PM

Meeting Adjourned at 8:10pm