MEETING MINUTES OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

The regular meeting of the Board of Trustees was held Tuesday, February 10th, 2026, beginning at 6:35pm.

Board members present:Tina Rogers/VP;Andy Zuber/Treas.;Amy Hatch;Also in attendance, Anne Fuller/Director Excused:Anita Jones, Lacy King, Tiffany Graves

No Public Comments

APPROVAL OF MINUTES: 2025-October, Regular Meeting Minutes, MFL2026 January Annual Meeting, MFL2026-January Regular Meeting, MFL

Motion to Approve January Regular Meeting Minutes by, Andy 2nd by Amy

Motion to Approve January Annual Meeting Minutes by, Jessica 2nd by Andy

Motion to Approve October Meeting Meeting Minutes by, Amy 2nd by Anne

REPORTS:

Library Director's Report: 2026 January LD Report

-Still no news on annual report, MFL is ready on our end when NCLS is ready

-Unearth a Story-Summer Reading Story

-Possible alternate book vendor at local bookstore between Rochester and Buffalo, Anne will share the slides in an email with the write up–Author's Note–they laminate paperback books, add spine labels, pricing comparable, and provide NCLS consortium in their area

-Lilac Festival (Saturday, May 9th) meetings have began-next meeting 2/11 (difference this year- juried craft fair so there is more craft diversity, applications have been sent out last week)

-Anne is working on the map of the street with vendors, she has been also asked to do some sort of children's activities (no animals and no bounce houses)

-Tina said she would contact FFA

Tina is going to look into screen printing Shirts for Volunteer

JR National Honor Society came to volunteer and dusted shelving

Treasurer's Report: 01 - January

Checking account Balance $2,377.18 Savings account Balance $61,639.01 Payroll $$1,689.06

Northern New York Community Foundation Balance $$6,512.84 (quarterly as of 12/31/2025)

Motion to approve by; Jessica 2nd by Tina

OLD BUSINESS:

- 2026 Annual Report progress–See Anne's report
- Library Website Refresh: Check-in, Loretta
- Library Logo: Review status with SJCS/BOCES Visual Arts class-Andy Linked in the AgendaLogos
- ***Trustee Education Policy*** update
- Patron Responsibilities Policy update:
  ~ Awaiting NYLA/NCLS Patron Bulletin Board Use guidelines

- 2025 PERMA Risk Assessment:
  ~ Library Contents Insurance: Renter's Policy/Shed Insurance
  -Anne and Andy met with Eastern Shores Broker 2/9/2025, Current Insurance Carrier with the Village–we would not currently be covered with the village coverage, we are a separate entity and we will get a quote for liability quote and a content quote (shed, shelves, computers…) The Broker will also give us a quote for a DNO, Liability/Business insurance.

NEW BUSINESS:

- Bullet Aid: $2,000 from Rep. Barclay
- Video-conf./Virtual Mtg Policy: review & update (from Resolution form 2022)
  Motion to approve Policy By Andy, 2nd by Jessica
- M-HLS Trustee Handbook Series: Offerings to fulfill Trustee CE hours
  -More offerings for trustees to get CE hours

BOOK CLUB: (at the Library, Saturdays, 9 AM)

~ Feb.7, 2026: *The Life Impossible* by Matt Haig

~ Mar. 7, 2026: *Sisters Under the Rising Sun* by Heather Morris

NEXT MEETING DATE: Tuesday, March. 10, 2026 @ 6:30 PM

Meeting adjourned at 7:27pm