MEETING AGENDA OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

Date: Tuesday, March 10, 2026 at 6:30 p.m. **Meeting Type:** Regular

APPROVAL OF MINUTES: Feb 10, 2026 - Reg Mtg

PUBLIC COMMENTS: Public comments will be limited to fifteen minutes of the total meeting..

REPORTS: Library Director's Report: February, 2026
Treasurer's Report: February, 2026

OLD BUSINESS:

- 2026 Annual Report progress
- Lilac Festival update: May 9, 2026
- Library Website Refresh: Status
- Library Logo: Discuss design uses for Library
- Patron Responsibilities update: Awaiting NYLA/NCLS Patron Bulletin Board Use guidelines
- 2025 PERMA Risk Assessment: Review Eastern Shore IA quote for Contents/Shed Insurance

NEW BUSINESS:

- Author's Note: optional contact for new book orders
- Patron/Library email fraud incident

ONGOING BUSINESS/REMINDERS:

- **2026 Trustee Cont. Ed. training (2 hrs, min.):** Status of members' completion
  ~ NCLS Upcoming trainings & registration site
  ~ M-HLS Trustee Handbook Series: Offerings to fulfill Trustee CE hours
- **PERMA Training Status: Sexual/Workplace Violence & Harassment**
- Monthly Inspections: Emergency Lights & Fire Extinguishers
- Policies to review &/or adopt in 2026: HAZCOM; BBP; Public Health Emergency Plan
  ~ Tabled until receiving NCLS samples, or reviewing new policy providers' requirements

BOOK CLUB: (at the Library, Second Saturday, 9 AM)
~ Mar. 14, 2026: *Sisters Under the Rising Sun* by Heather Morris
~ April 11, 2026:

NEXT MEETING DATE: Tuesday, April 14, 2026 @ 6:30 PM