MEETING MINUTES OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

The regular meeting of the Board of Trustees was held Tuesday, May 5th, 2026, beginning at 6:35pm.
Board members present: Anita Jones/Pres.; Tina Rogers/VP; Andy Zuber/Treas.;Lacy King/trustee; Amy Hatch/Trustee
Excused: Tiffany Graves/Trustee; Jessica Marin/Secretary
Also in attendance, Anne Fuller/Director

No Public Comments

APPROVAL OF MINUTES: April 14, 2026 - Reg Mtg Motion to approve by Amy, 2nd by Lacy

REPORTS: Library Director's Report: April, 2026
-All of our numbers are up, some new people for storytime, now have 330 registered patrons.
-Kathy was off all of April so guest readers were utilized for storytime, and Storytime kits from NCLS was used.
-Easter egg hunt went great, Book club is going well.
-There is a new OPEN flag, more visible from road
-The order from AUTHOR'S NOTE came in and looks very good.
-All Day PreK class will be visiting Friday

Treasurer's Report: April, 2026 Motion to approve Tina, 2nd by Anita
Checking account Balance $4,680.71 Savings account Balance $55,653.25 Payroll $3,030.56
Northern New York Community Foundation Balance $6,386.03 - (Quarterly Statement Ending 3/31/26) $56.00 - Endowment Fund - (Quarterly Statement Ending 3/31/2026)
Pass renewals - Antique Boat Museum $75.00

OLD BUSINESS:

- 2026 Annual Report: progress: Deadline for submission moved to May 1, 2026- Reviewed and motion to approve by Amy, 2nd by Tina.
- Lilac Festival: May 9, 2026 - everything is ready, Book shed will be open, Storywalk will be out.
- Author's Note: new book orders everything went well
- "One Book/One School:" Kenny & The Dragon, at Manns-Manor Elem - basket is almost ready, Anne will deliver to school next week
- 2025 PERMA Risk Assessment: Eastern Shore-USLI quote, & their alternative quote/s; Current provider, MacIlvennie & Brown, quote/info (Andrew emailed on 5/4/26) - tabled until June meeting.

NEW BUSINESS:

- New Policy: Community Bulletin Board Use Motion to approve Lacy, 2nd by Andy
- Advocacy: Block Book Banning Proposal before Congress

- Treasurer Items - Author's Note cap: Dollar general account
- NCLS "HR Day @ Old MacDonald's Farm": June 9, 10:00-2:00, lunch served–Tina will sign up

ONGOING BUSINESS/REMINDERS:

- Library Website Refresh: On-going
- **2026 Trustee Cont. Ed. training (2 hrs, min.):** Status of members' completion
  ~ NCLS Upcoming trainings & registration site
  ~ M-HLS Trustee Handbook Series: Offerings to fulfill Trustee CE hours
- **Required Training Status: Sexual/Workplace Violence & Harassment**
- Library Logo: Discuss design uses for Library
- Monthly Inspections: Emergency Lights & Fire Extinguishers
- Extinguisher checked by Andy and Emergency Lights Inspected 5/5/26
- Policies to review &/or adopt in 2026: HAZCOM; BBP; Public Health Emergency Plan
  ~ Tabled until receiving NCLS samples, or reviewing new policy providers' requirements

BOOK CLUB: (at the Library, Second Saturday, 9 AM)

~ May 02, 2026: *The Secret Garden* by Frances Hodgson Burnett
~ June 13, 2026: *The One Hundred Years of Lenni and Margot* by Marianne Cronin

NEXT MEETING DATE:Tuesday, June 9th, 2026 @ 6:30 PM
Meeting adjourned 7:31pm