**MEETING AGENDA OF THE BOARD OF TRUSTEES**
**MANNSVILLE FREE LIBRARY**
**106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661**

**Date:** Tuesday, August 11, 2026 at 6:30 p.m. **Meeting Type:** Regular
**(July, 2026 mtg canceled, per Board vote 6/23/26)**

**APPROVAL OF MINUTES:** June 23, 2026 - Reg Mtg

**PUBLIC COMMENTS:** Public comments will be limited to fifteen minutes of the total meeting.

**REPORTS:** Library Director's Report: June, 2026; July, 2026
Treasurer's Report: June, 2026; July, 2026

**OLD BUSINESS:**

- Insurance Quotes:
  - Eastern Shore
    - Eastern Shore quote
  - MacIlvennie & Brown (Tandra Trowbridge):
    - D&O & EPLI quote. For $1,000,000 D&O limit and $1,000,000 EPL limit is $661 a year.
    - General liability / business personal property (CPKG) quote
  - Treasurer Review
    - Insurance Comparison
    - Formal Recom
    - mendation

**NEW BUSINESS:**

- Summer Reading programs: Status
- NCLS Annual meeting: October 13, 2026, 1,000 Islands Harbor Hotel, 9:30-1:30
- Discuss NCLS: Member Library Fee Increase info; Trustee Info PowerPoint
- Review & Approve (edit sample from NCLS): MFL Financial Policy, due for 2027

**ONGOING BUSINESS/REMINDERS:**

- **2026 Trustee Cont. Ed. training (2 hrs, min.):** Status of members' completion
  ~ NCLS Upcoming trainings & registration site
  ~ M-HLS Trustee Handbook Series: Offerings to fulfill Trustee CE hour
- **Required Training Status: Sexual/Workplace Violence & Harassment**
- **Monthly Inspections:** *Emergency Lights & Fire Extinguishers* (per Insurance requirements)
- Policies to review &/or adopt in 2026: HAZCOM; BBP; Public Health Emergency Plan
  ~ Tabled until receiving NCLS samples, or reviewing new policy providers' requirements

**BOOK CLUB:** (at the Library, Second Saturday, 9 AM)
~ August 8, 2026: *The Red Tent* by Anita Diamant
~Sept. 12, 2026: *Lady Tan's Circle of Women* by Lisa See

**NEXT MEETING DATE: Tuesday, Sept. 08, 2026 @ 6:30 PM**