MEETING MINUTES OF THE BOARD OF TRUSTEES
MANNSVILLE FREE LIBRARY
106 LILAC PARK DRIVE ~ MANNSVILLE, NY 13661

The regular meeting of the Board of Trustees was held Tuesday, September 8th, 2026, beginning at 6:37pm.

Board members present: Anita Jones/Pres.;Tina Rogers/VP;Andy Zuber/Treas.;Tiffany Graves/trustee; Virtual: Lacy King/Trustee

Excused: Amy Hatch/Trustee

Also in attendance, Anne Fuller/Director

No Public Comments

2026 AUG Regular Meeting Minutes, MFL Motion to approve by Tina, 2nd by Andy

REPORTS: Library Director's Report: August, 2026

-Kathy would like to step away from story time and programing

-Anne will do some recruiting–Jenn Bunker may be interested

-Survey for Summer Program Timing

-State Report for Summer Reading Program due October 1st

-$200 Donation from Nancy Smith–ordered books from an author she likes

-Adjusting shelves for more room

-Fall Fest 10/8-Anne would like to Table-scholastic/literacy partner-would like to hand out

-Halloween–ask firehall (Chris) to utilize space/table-Books/Temp tattoos/Skip Candy

-Thank you cards and possibly tote bags with MFL Logo–Bulk and Local

-Christmas Budget (Program in general $1000)

-Possible 3D Printer Purchase with $1000

Treasurer's Report: August, 2026

Checking account Balance$4,702.46 Savings account Balance $45,670.87 Payroll $2,019.36

Northern New York Community Foundation Balance $$6,822.63 - (Quarterly Statement Ending 6/30/26) - Increase of $461.36 - Endowment Fund $59.73- (Quarterly Statement Ending 6/30/26)

Motion to approve Tiffany, 2nd by Jess

OLD BUSINESS:

- NCLS Annual meeting: October 13, 2026, 1,000 Islands Harbor Hotel, 9:30-1:30

-Tina and Anne on waiting list

- Update on transition to *Eastern Shore Ins. Agency* for MFL property & liability insurance

-Andy has emailed Kevin, Kevin also needs to get a refreshed quote

NEW BUSINESS:

- Village Christmas Celebration: MMFD Firehall, 4:00 PM, Sat. Dec. 5, 2026
  -Will *need* tablecloths
- Review Public Health Emergency Plan for revision & adoption
  -Ask Kathy and Loretta to Skim through to see if it's something that will be pertinent to their job duties and day to day cleaning routines/depending on situations and season changes-we will table until October

REMINDERS:

- **2026 Trustee Cont. Ed. training (2 hrs, min.):** Status of members' completion
  ~ NCLS Upcoming trainings & registration site
  ~ M-HLS Trustee Handbook Series: Offerings to fulfill Trustee CE hour
- **Required Training Status: Sexual/Workplace Violence & Harassment**
- **Monthly Inspections:** *Emergency Lights & Fire Extinguishers* (9/8/26)
- Policies to review &/or adopt in 2026: HAZCOM; BBP;
  ~ Tabled until receiving new Insurance policy providers' requirements

BOOK CLUB: (@ the Lib, 2nd Sat, 9 AM) 9/ 12/26: *Lady Tan's Circle of Women* by Lisa See
10/10/26: *Kin by Tayari Jones*
NEXT MEETING DATE: Tuesday, Oct. 13, 2026 @ 6:30 PM

Meeting adjourned at 7:40pm